Sheffield City Council

Author/Lead Officer of Report:
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Report of: *Acting Executive Director, Resources*

Report to: *Cabinet*

Date of Decision: *17ᵗʰ January 2018*

Subject: *Staff Retirements*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes		No	x
- Expenditure and/or savings over £500,000				
- Affects 2 or more Wards				

Which Cabinet Member Portfolio does this relate to?   *N/A*

Which Scrutiny and Policy Development Committee does this relate to? *N/A*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes		No	x

If YES, what EIA reference number has it been given?   *(Insert reference number)*

Does the report contain confidential or exempt information?	Yes		No	x

If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-

Purpose of Report:

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Cabinet:-

(a)	place on record its appreciation of the valuable services rendered to the City Council by the above-mentioned members of staff in the Portfolios stated;

(b)	extend to them its best wishes for the future and a long and happy retirement; and

(c)	direct that an appropriate extract of the resolution now made under the Common Seal of the Council be forwarded to those staff above with over 20 years' service.

Background Papers: None
(Insert details of any background papers used in the compilation of the report.)

1.   PROPOSAL

1.1   To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

People Services		**Years' Service**
Susan Ellis	Teacher, Beck Primary School (Cascade Academy)	29
Diane Harrison	Teaching Assistant Level 2, Dobcroft Junior School	23
Debra Hetherington	Assistant Headteacher, Stocksbridge Junior School	36
Susan Thomas	Teacher, St Marie's School (A Catholic Voluntary Academy)	33

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